

### Johari window

	Gemma knows	Gemma doesn't know
others know		
others don't know		

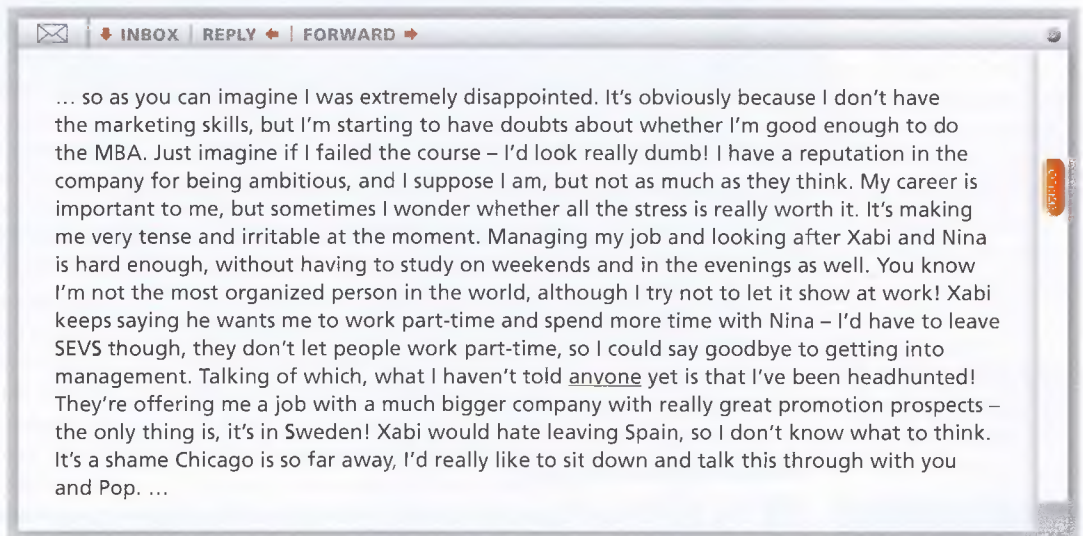


### Listening

**3** 1:15 Work with a partner. Listen to a conversation between Gemma's manager Steve and Ruben, the HR Manager at SEVS, and note the key points they make about Gemma. Decide what information to add to the Johari window.

### Reading

**4** Read Gemma's email to her mother. Decide what information to add to the Johari window.



### Discussion

**5** With a partner, make a list of Gemma's options, then discuss the pros and cons of each strategy.

### Listening

**6** 1:16 Listen to a conversation between Gemma and her husband Xabi and answer the questions.

- 1 What points in Gemma's Johari window does this conversation confirm?
- 2 What can be added to the Johari window?
- 3 What can be added to the list of Gemma's options?

### Discussion

**7** In small groups, hold a meeting to decide what advice you would give Gemma. Report back to the class on your conclusions.

Student A turn to page 114.  
Student B turn to page 116.  
Student C turn to page 115.

Student D turn to page 118.  
Student E turn to page 119.

### Internet research

Search for the keywords *under the glass ceiling*. Report back to the class on key statistics, the reasons why women still do not enjoy equal opportunities in business, and what can be done to improve the situation.