

Practice

1 GRAMMAR IN USE Read the conversation and choose the correct words in *italics>. If both options are possible, choose both. 3.44 Listen and check.*

- SUE Sorry I'm late – I got held up in traffic. Have I missed Len?
 MIA Yes, he left after lunch. He made a lovely speech. It was short, but very good. He started by saying that he (1) *has / had* really enjoyed his twenty years in the firm, and he wished he (2) *can / could* stay longer, but that his health (3) *isn't / wasn't* really good enough any more.
 SUE Mmm, I think his heart is the main reason he's retiring.
 MIA Yes, that's right. He said he'd never forget the day he started. He said he thought (4) *he'd made / he's made* a terrible mistake when he (5) *left / had left* at five – his boss called him back and told him that he (6) *must / had to* work to five thirty. Nobody had told him that in the interview – stupid, isn't it?
 SUE Yes, awful! But he (7) *can / could* have asked someone to be sure, really. Did he say what he (8) *intends / intended* to do in the future?
 MIA Well, he let us into a little secret. He explained that he (9) *came / had come* into quite a lot of money recently, and that he and his wife are going to Australia for six months to see their son, and that they (10) *may / might* decide to stay there.
 SUE Really? So that's the real reason he's leaving.
 MIA He says not. He insisted that he (11) *will / would* stay at the company if it weren't for his health, but I don't believe him. Anyway, he finished by thanking all of (12) *them / us* for being such good colleagues for the last twenty years.

2 GRAMMAR IN USE Report these voicemail messages, as in the example. Change the tenses, pronouns and adverbs as necessary.

“Hi, Mum. It's Lucy here, just phoning to say Happy Birthday. I'm going to be out all afternoon but I'll try you again later.”

- 1 Lucy phoned to say *Happy Birthday*. She said *she's going to be out all afternoon but she'll try you again later*.

“Elaine, hi. It's Rosemary here. I didn't get to Spanish last night as I'd been out all day and I got home late. I'll ring again to find out what the homework is.”

- 2 Rosemary called a couple of days ago. She said

“Oh, er, hello. This is Christine Reynolds. I'm phoning to find out the results of my blood test. I'm going on holiday tomorrow morning so I'd be grateful if you could ring me back later.”

- 3 Doctor, Christine Reynolds left a message earlier today. She said

“Good afternoon. This is Tim at Barrett's Supermarket Delivery Service. I'm afraid that we can't fulfil your order, as you didn't include credit card details on your website order form. We must have these details, or payment in advance, to fulfil an order. I'll await your instructions.”

- 4 Someone called from Barrett's a few days ago. He said