

Everyday English Arranging to meet



- 1 8.12 Listen to two friends, Jeff and Kevin, arranging to meet over the weekend. Complete their diaries.

JEFF	22 Fri	23 Sat	24 Sun
Morning			
Afternoon			
Evening			

KEVIN	22 Fri	23 Sat	24 Sun
Morning			
Afternoon	finish work early		
Evening			

- 2 Why is Jeff in town? Why is it difficult to find a time to meet? Where and when do they finally agree to meet?

Making arrangements

- 3 8.12 Listen again to the conversation. Complete the lines with the exact words Jeff and Kevin use.
- I was _____ if we _____ meet?
 - What _____ Friday evening?
 - ... I _____ meet you late afternoon before the class.
 - _____ most of the afternoon, though.
 - So _____ Saturday evening? Does that work for you?
 - Well then, why _____ meet at the station?
 - _____ meet there and have breakfast. _____ we say half nine?
 - ... _____ we _____ it ten o'clock?

PRONUNCIATION

- 8.13 Listen and repeat the lines in exercise 3. Pay attention to the stress and intonation.
- Take turns to read the lines in exercise 3 aloud to a partner, and answer with a reply from the list below.
 - I'd love to, but I'm incredibly busy.
 - Let me see. Sorry, I can't do Friday evening.
 - No, that won't work for me.
 - That's no good, I'm afraid.
 - Sorry, Saturday evening's out for me.
 - Yeah, that's a great idea.
 - Sounds good to me! But half nine?
 - Fine, ten it is, then.

Roleplay

- 4 It's Friday evening. You want to meet a friend over the weekend. Fill in your diary. What are you doing this weekend? When are you free?

	SATURDAY	SUNDAY
Morning		
Afternoon		
Evening		

- 5 Find a partner. Make suggestions and arrange to meet.

Are you doing anything on Saturday morning?

I can't do Saturday morning. I'm ...

What about the afternoon?

Let me see ... No, that won't ...

I was wondering if you'd like to ...

When you have finished, tell the class when and where you're meeting.

We're meeting on Sunday afternoon at 3.00.
We're going to ...

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