

Practice

1 GRAMMAR IN USE Look at Lucy's business diary for next week.

Complete the conversation with the present continuous of the verbs in brackets (). Then write the missing information, A–C in Lucy's diary.  3.36 Listen and check.

JAN Hi, Lucy. Can we arrange a meeting for next week?

LUCY Of course. How about Tuesday morning?

I (0) *'m not doing*. (not do) anything then.

JAN That's no good for me, I'm afraid.

Are you free in the afternoon?

LUCY No. We (1) (have) a special sales meeting then.

JAN Well, I'm free on Thursday morning.

LUCY Sorry, I (2) (go) to the dentist then.

How about Thursday afternoon?

JAN No, our office manager (3) (give) a talk. (4) (you do) anything on Friday?

LUCY I'm afraid I'm busy. I (5) (fly) to Stockholm to meet some clients. Look, I (6) (not work) on Monday. But I can come into the office if it's important.

JAN Yes, it's quite important. The accounts manager (7) (come) to see me in the morning but I (8) (not do) anything in the afternoon.

LUCY OK. Let's meet on Monday afternoon then.

23	MONDAY	am	<i>one-day holiday</i>
		pm	<i>A</i>
24	TUESDAY	am	
		pm	<i>B</i>
25	WEDNESDAY	am	<i>{ visit new factory</i>
		pm	
26	THURSDAY	am	<i>C</i>
		pm	
27	FRIDAY	am	<i>{ trip to Sweden</i>
		pm	

2 Read the information about Lucy's trip to Sweden on Friday. Complete the questions and answers. Use only one word or a short form in each space.  3.37 Listen and check.

08.30	departure flight SA109 from London Heathrow, Terminal 4
11.40	arrival flight SA109 in Stockholm
12.00	start of meeting at Svenska Hotel
15.00	give talk to clients

1 When *does* Lucy's flight leave? It at half past

2 the flight go from Terminal one? No, it

3 does it in Stockholm? It at 11.40.

4 Is Lucy at the Hilton Hotel? No, she

5 What Lucy doing at three o'clock? She is a talk.

3 Find four more mistakes in the sentences and correct them. Tick (✓) the correct sentence.

0 After the film ~~will finish~~ *finishes*, we'll go for a snack.

1 Jane can't come to the meeting because she goes on holiday tomorrow.

2 The timetable says that the train arrives in Edinburgh at 10.30.

3 We meet some friends at a restaurant this evening. Would you like to come, too?

4 I'll send you a text message when we'll arrive at the hotel.

5 We stay in a beach house in Greece next summer.