



Reading – Benchmark 12

III. Getting Things Done

- Obtain and accurately interpret, summarize, analyze and evaluate information in multiple complex public and semi-public business texts in relation to their purpose and audience.
 - Evaluates the relevance, validity and appropriateness of content, form, tone and style of texts in relation to text purpose.
 - Evaluates the position and intent of the writer.
 - Identifies stated and implied facts, opinions, mood and attitudes relating to the text.
 - Interprets and evaluates information in complex legal contracts and other documents.
 - Summarizes or presents, in an alternate form, the information and ideas presented in formatted texts.
 - Demonstrates strengths and limitations typical of Reading Benchmark 12, as listed in the Profile of Ability.

Sample Tasks

Read and interpret texts related to arbitration, court proceedings and rulings, adjudication decisions in labour union disputes and grievances, or legislative proceedings to determine implications for specific cases.

Read workplace policy proposals or political party stances on legislative bills to summarize the implications of the proposals or bills from several points of view.

IV. Comprehending Information

- Understand the content, organization, language, tone and style of complex, continuous and formatted texts, and evaluate them for validity, appropriateness and relevance.
 - Evaluates appropriateness of information.
 - Evaluates for logical accuracy, clarity and consistency.
 - Interprets information to draw conclusions.
 - Presents, in alternate forms, information contained in multiple complex formatted texts; includes a synthesis and evaluation.
 - Evaluates by established external criteria and standards.
- Conduct a complex and comprehensive search of relevant online reference sources related to a specialized topic.
 - Accesses appropriate information sources.
 - Uses various research strategies.
 - Obtains comprehensive, relevant, current information from primary and secondary sources.
 - Evaluates and determines quality and suitability for purpose.
 - Uses effective search tools, research strategies, reading strategies and research/data collection methods.
 - Demonstrates strengths and limitations typical of Reading Benchmark 12, as listed in the Profile of Ability.

Sample Tasks

Evaluate a report, essay, article or book about a theory, historical event or point of view by reviewing internal consistency or measuring against external standards.

Analyze work-related safety policies and accident statistics against those of other years to inform the content of a detailed workplace review.

Obtain relevant and comprehensive information (through a comprehensive search of key online reference sources), sufficient for a literature review for an academic course or a research project.